



Conference Registration Form
March 11th - 13th, 2026
Southern Union Community College
Opelika, AL

TWO FORMS REQUIRED: Please submit this form along with your completed [Membership Form](#).

SECTION 1: Member Contact Information

NAME				<input type="checkbox"/> DR.	<input type="checkbox"/> MR.	<input type="checkbox"/> MRS.	<input type="checkbox"/> MS.
JOB TITLE		WORK TELEPHONE					
INSTITUTION		FAX NUMBER					
ADDRESS		CELL PHONE					
CITY, ST & ZIP		PRIMARY EMAIL					

SECTION 2: Conference Registration Fees

	DESCRIPTION	FEES	Please Check	AMOUNT
REGISTRATION	Conference Registration Fee - EARLY REGISTRATION ends February 13th	\$150	<input type="checkbox"/>	
	Conference Registration Fee - February 14, 2026 or later	\$200	<input type="checkbox"/>	
	Conference Registration Fee for Students or Emeritus	\$100	<input type="checkbox"/>	
	<input type="checkbox"/> Please contact me regarding my dietary restrictions			
March 11th WEDNESDAY SCHEDULE	3:00 pm - 5:00 pm - Early Arrival Registration/Check-in (Southern Union CC)			
	6:00 pm - 8:00 pm - Dinner at Southern Oak (Auburn Marriott Opelika Resort)	NOTE: Meal at your own expense.		
March 12th THURSDAY SCHEDULE THURSDAY SESSIONS	8:00 am - Registration Opens at Coastal Alabama Community College			
	9:00 am - 11:00 am - Pre-Conference Sessions			
	1:00 pm - 4:30 pm - Welcome and Concurrent Sessions			
	4:30 pm - 5:30 pm - Roundtable Discussions and Networking			
	6:00 pm - 8:00 pm - Thursday Night Special Event: TBA	\$35	<input type="checkbox"/>	
	Special Event Guest(s) - <i>Number of Guests:</i>	\$35	<input type="checkbox"/>	
March 13th FRIDAY SCHEDULE FRI SESSIONS & LUNCHEON	9:00 am - 11:00 am: Concurrent Sessions			
	11:00 am - Keynote Speaker			
	12:00 noon - Friday Business Meeting/Luncheon	Included	<input type="checkbox"/>	No Charge
	Guest(s) for Business Meeting/Luncheon <i>Number of Guests:</i>	\$25	<input type="checkbox"/>	
	12:30 pm - Doorprize Giveaway			
PAYMENT METHOD	<input type="checkbox"/> Purchase Order <input type="checkbox"/> Check			
	Please send a copy of this completed form along with your membership form to: jdlowe@uab.edu as soon as possible, regardless of payment method. Note: We are unable to accept credit card payments at this time.		TOTAL DUE:	
MAKE CHECKS PAYABLE TO: ALAIR	ALAIR Treasurer Mailing Address: Dr. Jesse Lowe, Institutional Effectiveness & Analysis, UAB 1720 2nd Avenue South, AB 420, Birmingham, AL 35294-0104 Phone: (205) 975-7731 Email: jdlowe@uab.edu		Please see Cancellation Policy on next page	

Early registration rate ends February 13, 2026

For conference questions, contact Jeffrey Guenther at jeffrey.guenther@athens.edu or visit <http://alair.org/>.

ALAIR's Conference Cancellation/Refund Policy:

In the event a registrant cannot attend the annual ALAIR conference, substitutions are allowed at no cost. As indicated below, conference registration fees, minus annual membership dues, will be refunded if written requests are received three or more weeks prior to the start date of the conference. Written requests received between two and three weeks of the conference start date will be forwarded to the Board for refund consideration. Due to financial obligations, written requests received within two weeks of the conference start date will receive no refund, however substitutions may still be made at no cost.

Written cancellation requests should be directed to the current ALAIR Treasurer and the Vice President/Conference Chair. For a list of current Board members go to <http://alair.org/leadership/> on the ALAIR.ORG website.

Refund Amounts and Timeframes

Days Prior to the Conference Start Date (written request received)	Cancellation/Refund Amount		
	Registration Fee (minus membership dues)	Workshops	Special Events
30 or more	100% Minus membership dues	100%	100%
21-29	50% Minus membership dues	50%	50%
15-20 (requires Board approval)*	25% Minus membership dues	No Refund	No Refund
14 or less	No Refund	No Refund	No Refund

** Written request must be received by the ALAIR Treasurer and Vice President/Conference Chair*

ALAIR Executive Board 2025-26:

President: Jessica Carroll, Alabama Community College System, jessica.carroll@accs.edu

Vice President/Conference Chair: Jeffrey Guenther, Athens State University, jeffrey.guenther@athens.edu

Past President: Preston Robinson, Tuskegee University, probinson@tuskegee.edu

Secretary: Michelle Tin, The University of Alabama, mttin@ua.edu

Treasurer: Jesse Lowe, The University of Alabama - Birmingham, jdlowe@uab.edu

Nominating Committee:

Mattie Hudson, Wallace State Community College, mattie.hudson@wallacestate.edu

Brian McGhee, University of South Alabama, bamcghee@southalabama.edu